

All-Terrain Vehicle (ATV)

Request for Proposal

Please complete this Request for Proposal (RFP) and submit it, along with any other pertinent information, to Merrill Davis, merril.davis@scouting.org, of the Innovation and Strategy Group no later than November 30, 2009.

Council name: _____ Council No.: _____

Region (check one) Central Northeast Southern Western

Contact name: _____ Title: _____

E-mail: _____

Council address: _____

Council telephone: _____

Please answer each of the following sections as completely as possible. You may provide your responses on a separate document and attach if necessary.

Objectives (Please describe the specific goals and objectives that participation in the All-Terrain Vehicle will achieve.)

Timetable (What is the expected launch timing and duration of the pilot?)

Promotion (Please detail how the program will be marketed.)

Delivery (How will the pilot be executed? Is there any state-mandated training/certification and/or age requirements?)

- What is the location (e.g., summer camp) for the pilot? Please be specific.
- How will instruction for program participants be developed and who will deliver it? What are the key elements of the training?
- How many program participants do you anticipate?
- What are the specifications of the proposed equipment being used (e.g., make, model, engine size) and how will it be sourced?

Controls (What controls will be implemented to minimize risk?)

All-Terrain Vehicle (ATV) Pilot Requirements:

For a council to participate in the pilot, it must agree to do the following:

- Comply with the most conservative standards published, whether state, federal, or BSA.
- Follow the age restrictions sanctioned by the state and recommended by the manufacturer.
- Develop qualified supervision and rider training, following the manufacturers' suggested guidelines as offered by the ATV Safety Institute, which provides rider training, and ATV safety, education and awareness tips.
- Comply with the Sweet 16 of BSA Safety.
- Comply with the swimming and first aid requirements of the current Water Sports merit badge.
- Adhere to all local, state, and federal guidelines, including vehicle registration and age restrictions, licensing and/or certification courses.
- Do not operate ATVs on paved surfaces.
- Follow appropriate personal protective equipment (PPE) standards as outlined by the ATV Safety Institute.
- Adhere to Tread Lightly!, the low-impact off-road vehicle organization, and to the council's conservation plan to minimize the environmental impact and concerns.
- Adhere to all manufacturer recommendations, including the number of riders.
- Define the specifications of the ATVs being used.
- Report all near misses, incidents, and accidents that occur related to ATVs.
- Use only age-appropriate equipment, as defined by ANSI/SVIA 1-2007.
- Document and retain all ATV usage and maintenance records in an effort to determine total operational costs (e.g., fuel, tires).
- Report the utilization rate (how often running) of ATVs throughout the duration of the pilot.
- Have all participants complete a satisfaction survey to assess the impact of including ATVs as a program option.
- Agree to market the addition of the ATV programs far enough in advance to build awareness and allow Scouts to sign after seeing the marketing materials.